

**SATURDAY NITE LIVE GROUP  
STEERING COMMITTEE AND BUSINESS MEETING MINUTES  
February 8, 2014**

- Group Chairperson opened the meeting with a moment of silence and Serenity Prayer
- A member read the long form of the AA Traditions
- The Group Secretary called Steering Committee roll
- Quorum met, meeting proceeds
- Read last month's minutes and they were passed by the group
- The 7<sup>th</sup> Tradition basket was passed

**STEERING COMMITTEE REPORTS**

**GROUP CHAIRPERSON:** (Mike O.)

- Thanks to the group for service and allowing Mike to be of service.
- Reinforcement that IGCD is available in room and on website. Reading of IGCD is encouraged to retain collective wisdom and experience of group.
  - Ex. Section 5: Responsibilities of secretaries read. Reminder that IGCD and Secretary Workshop docs are available to encourage responsibility.
- First meeting is March 29<sup>th</sup>. Ideally will be Saturday Birthday meeting in tradition.

**GROUP SECRETARY:** (Bryan N.)

- Thanks SNL, due to success of SNL group and business meetings, influencing other meetings to improve steering committees.

**TREASURER and CO-TREASURER:** (Julie L. and Corina O.)

- Moving Fund basket very successful- \$3,218.62
- OCT, NOV, DEC- \$1,250
- Total Moving Fund- \$8,609
- 7<sup>th</sup> Tradition down \$3,699
- Total Expenses \$6,359
  - Not self supporting
- Increased Prudent Reserve- \$4,100
- Ban bank balance \$5,929
- Donated
  - Coffee cups \$60
  - Envelopes \$25
  - Coin Counter \$250
- Birthday \$84.60
  - Receipt for \$40. ~\$40 for future expenditure

**Questions**

- Jennifer: Shouldn't our prudent reserve be of priority rather than moving funds? Splitting baskets misrepresents the finance committee by pigeon holing funds towards selective expenditures. Misconception in announcements out of "Matching Funds" as "Moving Funds."
- Does matching funds violate 7<sup>th</sup> tradition?
- Response: Members donated funds added to cost of moving in matching concept. Such funds cover

prudent reserve despite labeling of basket or segregating funds from 7<sup>th</sup> tradition. Matching funds are an encourager by an anonymous source. Rectification over terms will occur.

**FINANCE COORDINATOR:** (Ramon)

- Last month prudent reserve ~ \$-2,000
- Today~ \$4,000
- ~1,300 per week needed for self support
- Several weeks, group pulled together to assemble >\$2,000
- Audit will occur Sunday Feb 9
- Correction to last month's budget of misc events \$359
  - \$1,500 is corrected amount due to NYE events, AUG, thank you, and Valentine's Dance
  - Events usually self-supporting.
- Revote of events expenditure to \$1,500. **Passed**

Questions

- Occurrence of audit?
- Response: Will occur in March

**GENERAL SERVICE REPRESENTATIVE and ALTERNATE (GSR):** (Dan T. and Mani)

- Last month yearly inventory occurred.
- GSR meetings moved to Hamilton and Leigh. Meeting went well.
- Coin looking for articles.
- Women needed for Diverter and H&I- Elmwood
- Agenda topic of changing line item in 12&12 "Women and Men" to "Relationships" on page 112
- Mani is in hospital and doing ok.

Comments

- PRASA will be in San Diego and Dan T. will go in his RV

**INTERGROUP REPRESENTATIVE and ALTERNATE (IRG):** (Dana)

- Women needed for 12 step committee. 15/200 currently on list are women.
- Diverter has 6 shifts open. Requirements for 12 step committee is 6 months. Diverter is 1 yr. 1 shift a month at 3-4 hrs. Workshops are back to back on 3<sup>rd</sup> Sat at 10am Central Office.
- Bridging the Gap needs help- women for Elmwood and Spanish speakers. Crucial help needed to help transfer from institutions into AA. Men are needed as well. BTG meetings held 7pm 3<sup>rd</sup> Monday of Month at Leigh & Hamilton.

**PUBLIC INFORMATION/COOPERATION WITH THE PROFESSIONAL COMMUNITY COORDINATOR (PI/CPC):** (John C.)

- SCU event postponed and new date will be available next month.
- Project homeless event at Sunnyvale Maude & Wolf. Table for Literature and volunteers needed 1230-330 Feb 27<sup>th</sup>
- SJSU presentation on April 9<sup>th</sup>. Volunteers needed.
- PI/CPC Workshop 2<sup>nd</sup> Saturday of every month 10am Central Office.
- Business meetings 1<sup>st</sup> Wed Trinity Church on Union. Attendance low. Encouraged to attend.

**HOSPITALS AND INSTITUTIONS REPRESENTATIVE (H&I):** (John B.)

- H&I primary purpose to carry the message of AA to people in a position unable to attend a meeting. Hospitals, Jails, Mental Institutions. All locations work together with AA to bring meetings.

- Service includes secretaries, speakers, coordinators. Any one interested in getting involved
- 4<sup>th</sup> Tuesday Orientation at 6:30pm, Committee meeting at 7pm at Leigh & Hamilton. Each facility presents available service opportunities and representatives post availabilities on board.
- H&I is an opportunity to broaden sobriety and accountability by opportunities to serv.
- Requirements are posted on board.
- Elmwood consistently needs 20 people a month. Coordinator for Golden Living needs secretaries Thurs Nights. General need for Spanish speakers.

**BIRTHDAY COORDINATOR:** (Pilar)

- Apology for no presence for last BDAY Night meeting and not keeping up with medallions.
- Not able to get a hold of recording coordinator to see take inventory of medallions.

**REFRESHMENTS COORDINATOR:** (Don Z)

- Loves SNL and the passion.
- 20% under budget for January. Largely in part due to donations of cups and coffee.
- Stolen items from cabinet with 6 cans of coffee.
- Will be more cautious with keys at new location.

**EVENTS and ALT-EVENTS COORDINATORS:** (Breanna A. given by Ramon)

- Given by Ramon
- February 15th- Valentine's Day dance.
- March 15th- St. Patty's dance

**FACILITY COORDINATOR:** (Tom B. given by Mike O.)

- Given by Mike O.
- Backdoor deadbolt has issue. Secretaries please make sure locked.
- Padlocks replaced at kiosk.
- Bathrooms had to be unclogged twice this week.
- New location demo will occur soon. Fixing up shall be completed over next 5 weeks. New coffee kiosk will be built in interest of cost.

**GROUP ARCHIVIST:** (Chris M.)

- Going through 1<sup>st</sup> decade of archive and collecting fliers and business notes. Looking for missing years and
- Coin gives history of a meeting. Should SNL participate?
- BB 1<sup>st</sup> edition- 250 available. 30 have been preordered.

**RECORDING COORDINATOR:** (Jon T given by Corree)

- Given by Corree
- Intake of \$30
- No recording at last Birthday night and Jon apologizes.

**SPEAKER COORDINATOR:** (Mario)

- Trying best he can by assembling Young, Old time, and outsiders.

**LITERATURE COORDINATOR:** (Marti given by Mike O.)

- Marti had to leave due to illness.

- Financial portion in report.
- Literature is restocked.

**ANNOUNCEMENT COORDINATOR:** (Sheila)

- Apologizes for tone last month.
- Breanna will put a side sheet for announcement events. Secretaries please take note on announcements
- Requirements on service positions will be referred to in next month's postings.

**Comments**

- Adjustments will be made to announcements on wording of needs for matching funds.

**SPONSORSHIP COORDINATORS:** (Melinda & Nick)

- Box has been active and lists kept. More people available to sponsor than sponsees.
- Sponsorship workshop will be held after move.
- Male sponsees about 1/week.

**SECRETARY WORKSHOP COORDINATOR:** (Eric)

- **No report, but available for suggestions.**

**NOON MEETING COORDINATOR (8:30am, 10am, noon):** (Liz)

- No Report

**6PM MEETING COORDINATOR (2pm, 3:30pm, 6pm, 6:30pm):** (Ken S.)

- No Report

**EVENING MEETING COORDINATOR (7pm, 8pm, 8:30pm):** (Steve Y.)

- 8pm Monday needed to fill in space.
- Will probably step down due to work.

**MIDNIGHT MEETING COORDINATOR (and marathon meetings):** (AJ)

- Midnight meetings doing well.

**WEBSITE COORDINATOR and ALTERNATE:** (Josh – Given by Dana)

- Website up to date.
- Request that Birthday night speakers be asked if recording should not be posted.

**LIASON TO THE LANDLORD:** (Jimbo)

- No report

OLD BUSINESS

No old business

5-MINUTE BREAK

## NEW BUSINESS

### NEWLY ELECTED POSITIONS

Position	Name
Assistant Website Coordinator	Josh
Noon Coordinator	Delia
Evening Coordinator	Johnny R
Sunday Noon	Heather
Sunday 3:30pm	Appoint
Monday Midnight	Appoint
Tuesday Noon	Appoint
Wednesday 6pm	John
Friday 8pm	George
Friday Midnight	Tyler
Saturday 10am	Appoint

### WHAT'S ON YOUR MIND?

- Dana: Appreciation for members who keep to IGCD and all did great job.
- John B: Stolen money of years past resulted from ambiguity in books and finances. Appreciation for accountability in finances.
- Jennifer: Apologizes for manner of asking but clarifies that content of statements made with experience and involvement over rectifying errors that permitted stolen money.
- Larry: Encouraging of website visits for great resources available.
- Mark: Offers his resources to help on coin articles.

Respectfully Submitted,  
Bryan N. (Group Secretary) ■

### **Business Meeting Attendance**

Steering Committee Position	Contact	X.....Present E.....Excused A.....Absent
Chairperson	Mike O.	X
Secretary	Bryan N.	X
Treasurer	Julie L.	X
Co-Treasurer	Laura D.	A
Finance Coordinator	Ramon	X

<b>Steering Committee Position</b>	<b>Contact</b>	<b>X.....Present E.....Excused A.....Absent</b>
General Service Rep. & Alternate	Dan T. Mani	X
Intergroup Rep. & Alternate	Dana Matthew James	X
PI/CPC Representative	John C.	X
H & I Representative	John B.	X
Birthday Coordinator	Pilar	X
Refreshments Coordinator	Don Z.	X
Events Coordinator	Breanna A.	E
Facilities Coordinator	Tom B.	E
Group Archivist	Chris M.	X
Recording Coordinator	Jon T.	E
Speaker Coordinator	Mario	X
Literature Coordinator	Marti	E
Announcement Coordinator	Sheila	X
Female Sponsorship Coord.	Melinda	A
Male Sponsorship Coord.	Nick	X
Secretaries Workshop Coord.	Eric	X
Noon Meeting Coordinator	Liz	X
6PM Meeting Coordinator	Ken S.	X
8PM Meeting Coordinator	Steve Y.	X
Midnight Meeting Coord.	AJ	X
Website Coordinator	Jake	A
Assistant Website Coordinator	Dana	X
Liason to the Landlord	Jimbo	A

26 Positions.....Quorum (50% + 1) = 13

20 Present

#### 6.1.2 STEERING COMMITTEE QUORUM

Business Meetings require a quorum of the Steering Committee (50% + 1) present in order to conduct business. Lack of a quorum may cause the meeting to be terminated with respect to being an official function capable of making binding group decisions. This determination may or may not be made at the discretion of the Group Chairperson.