

**SATURDAY NITE LIVE GROUP
STEERING COMMITTEE AND BUSINESS MEETING MINUTES
December 14, 2013**

- Group Chairperson opened the meeting with a moment of silence and Serenity Prayer
- A member read the short form of the AA Traditions
- The Group Secretary called Steering Committee roll
- Read last month's minutes and they were passed by the group
- The 7th Tradition basket was passed

STEERING COMMITTEE REPORTS

GROUP CHAIRPERSON: (Mike O.)

- Thank Julie and Dana for running the business meeting last month
- Thanks to people who have been reminding those out back during meetings to come in during meetings and thus reduce disruptions
 - It's not okay to be loud at back
 - It's not okay to loiter out back after ½ hour after meetings end
 - It's not okay to talk during a meeting unless you've been asked to speak
- Move:
 - Mike will be proposing new business next month having to do with room layout, how we are going to deal with smoking, etc. Please come to January business meeting to discuss this.
 - We are short on the prudent reserve because we spent \$9300 last month for move stuff: security deposit, insurance payment
 - Prudent Reserve section of IGCD: Group's primary financial purpose, after meeting expenses, is to meet the prudent reserve. For this group it's determined to be \$10,000
 - Lots of new business for this meeting.

GROUP SECRETARY: (Rebekah H.)

- No report

TREASURER and CO-TREASURER: (Julie L. and Corina O.)

- Expenses - \$5591.52
- Income - \$5411.95
 - Self-supporting by \$170...but prudent reserve is currently at \$1100, which is not enough to pay a month of expenses.
- New financial spreadsheet posted on the board – it's been amended to be easier to read.

FINANCE COORDINATOR: (Ramon)

- Prudent reserve should be \$10,500, currently at \$1100 due to moving costs.
- This month is when Finance Coordinator lays out budget for next year.
 - 2013 Proposed Budget
 - Rent : \$45,000
 - PGE: \$4,264
 - Garbage: \$1,430

- Ramon proposes keeping the budget the same moving forward because we have no idea what the expenses are going to be moving forward.
- Also, during the next three months Ramon may be coming back and proposing new budgets per line item due to changes that appear during the move
 - This is not done willy-nilly...as laid out in 9.2 of IGCD
- Group **passed** the budget proposal:
 - Minority Opinion:
 - Caution keeping budget flat because cost of living doesn't stay flat, and we've discussed possibility of basket donations going down with the move.
 - Comment: holding budget steady does kind of assume a raise because the rent budget is staying the same and actual rent in the new place is actually going down.
- The thermometer is not accurate. We have currently raised \$1400 (\$700 donated and \$700 matching).

GENERAL SERVICE REPRESENTATIVE and ALTERNATE (GSR): (Dan T. and Mani)

- This coming January SNL will be having a group inventory on the third Saturday of the month. Please support this inventory.

INTERGROUP REPRESENTATIVE and ALTERNATE (IRG): (Dana)

- Central Office website is now separated by committee and committee chairs can be contacted through website.
- 12-step volunteers need female volunteers. You have to go through a workshop and have 1 year of sobriety
- A daytime diverter coordinator is needed. This involves organizing diverter shifts for a specified time period.
- Can preorder First Edition Big Book replicas at Central Office at a discounted price.

PUBLIC INFORMATION/COOPERATION WITH THE PROFESSIONAL COMMUNITY COORDINATOR (PI/CPC): (John C.)

- No Report

HOSPITALS AND INSTITUTIONS REPRESENTATIVE (H&I): (John B. – Given by Dana)

- The only purpose of H&I is to carry the AA message to the alcoholic who is confined. H&I is governed by the 12 traditions of AA. There are many ways to be in service.
- H&I meeting 4th Tuesday of each month at Congregation Church Leigh & Hamilton, except December it will be the 19th.

BIRTHDAY COORDINATOR: (Pilar)

- Bought two birthday boards because Pilar had a 40% off coupon. Saved about \$5
- Bought \$18 worth of chips.
- \$14 brought in on birthday night

REFRESHMENTS COORDINATOR: (Don Z)

- Daily cost projections:
 - 140 cups a day are used - \$2.16
 - Paper towels: 2 packs a day - \$2.50

- Creamer: 1 ½ jug a day - \$5.37
- Coffee: Can a day, \$6.00
- TP: 2 rolls a day, \$2.00
- Stirrers: \$0.50
- Soap: currently a freebie
- \$18.53 a day for refreshment costs
- Monthly: \$50
- Annually: \$600
- When kiosk was build there were 8 keys with it...now there are two. Does anyone know what happened? It's been suggested that meeting coordinators have access to this – there is a large stash of supplies in the kiosk.
 - One opinion – meeting coordinators should not have keys, the less people that have access the better.
 - Respectful disagreement – the group should be electing meeting coordinators that we can trust
- Donations gratefully accepted

EVENTS and ALT-EVENTS COORDINATORS: (Breanna A.)

- NYE large event coming up
- St. Lucy's church reserved
- Breanna has asked everyone for help – now please invite people to come!
- Thanksgiving Potluck made \$21 that was donated to the moving fund which was matched

FACILITY COORDINATOR: (Tom B.)

- No report

GROUP ARCHIVIST: (Chris M.)

- No report

RECORDING COORDINATOR: (Jon T)

- \$85 November profit

SPEAKER COORDINATOR: (Mario)

- No report

LITERATURE COORDINATOR: (Marti)

- No report.

ANNOUNCEMENT COORDINATOR: (Sheila)

- No report.

SPONSORSHIP COORDINATORS: (Melinda & Nick)

- No report

SECRETARY WORKSHOP COORDINATOR: (Eric)

- No report

NOON MEETING COORDINATOR (8:30am, 10am, noon): (Liz)

- No Report

6PM MEETING COORDINATOR (2pm, 3:30pm, 6pm, 6:30pm): (Ken S.)

- Thanks for people who've substituted for secretary positions

EVENING MEETING COORDINATOR (7pm, 8pm, 8:30pm): (Steve Y.)

- No report

MIDNIGHT MEETING COORDINATOR (and marathon meetings): (AJ)

- No report

WEBSITE COORDINATOR and ALTERNATE: (Jake – Given by Dana)

- No report

LIASON TO THE LANDLORD: (Jimbo)

- No Report

OLD BUSINESS

- No old business

5-MINUTE BREAK**NEW BUSINESS**

- *Changes to group conscience:*
 - **Section 2.1, Other Group Purposes**
 - Change as follows: "We ~~proved~~ **provide** an environment in which to practice the Steps of Alcoholics Anonymous."
 - Motion passes; 2nd vote next month.
 - **Section 4.3.1, Chip Meetings**
 - Change as follows: Twenty-four hour Desire Chips are handed out **at** all Chip Meetings, ~~at every~~ Saturday Night 8:00 pm meetings **s** (except the Birthday Meeting) and ~~at the~~ Sunday 8:30 am meetings **s**.
 - Motion passes; 2nd vote next month.
 - **Section 4.3.3.1, The Saturday Nite Live Birthday Meeting**
 - Change as follows: "We are celebrating (x number of) birthday**s** tonight representing (x) years of sobriety."
 - Motion passes; 2nd vote next month.
 - **Section 4.3.3.2, Birthday Night Speaker Expenses**
 - Change as follows: remove current paragraph and add verbiage **"SNL no longer has**

a budget for speakers.”

- Proposal pulled; no change to IGCD.
- **Section 7.4, Resigning from a Steering Committee Position**
 - Change #4 as follows: Has three ~~or more~~ unexcused absences from Steering Committee/Business meetings within one year.
 - Proposal pulled; no change to IGCD.
- **Section 7.5, Steering Committee Position Vacancies**
 - Change as follows: In the event of a vacancy in the Intergroup Representative, ~~or~~ General Service Representative, **Finance Coordinator, or Events Coordinator** positions, the Alternate will fill in until the position is re-elected at the following Business Meeting. ~~The Alternate Finance Coordinator who has been elected by the Finance Committee will fill a vacancy in the Finance Coordinator’s position.~~
 - Motion passes; 2nd vote next month.
- **Section 7.7, Steering Committee Position Descriptions – Group Chairperson**
 - Change as follows: Make sure all ~~taks~~ **tasks** are being performed.
 - Motion passes; 2nd vote next month.
- **Section 7.7, Steering Committee Position Descriptions – Events Coordinator**
 - Change as follows: Coordinate group participation in conferences and events such as the Day of Sobriety and the “Thank ~~you~~ **You**, SNL Picnic.”
 - Motion passes; 2nd vote next month.
- **Section 7.7, Steering Committee Position Descriptions – Alternate Finance Coordinator**
 - Change as follows: add Alternate Finance Coordinator requirements and responsibilities, to read:

ALTERNATE FINANCE COORDINATOR (Appointed by Finance Coordinator)
Requirements: 2 years sobriety, Prior Steering Committee Experience
Responsibilities: Same as Finance Coordinator. Serve as Finance Committee Chairperson in absence of Finance Coordinator. Review group financial records and practices. Act as financial advisor to the group. Report to the Steering Committee and Business Meeting, as needed, regarding the financial impact of agenda items. (The Group Treasurer cannot serve as the Alternate Finance Coordinator). (See ¶ 9.0, 9.1, and 9.2 for details related to Finance Committee and Group Budget).

 - Motion passes; 2nd vote next month.
- **Section 7.7, Steering Committee Position Descriptions – Secretaries Workshop Coordinator**
 - Secretaries Workshop Coordinator: Change as follows: Responsibilities: **Post Secretary Workshop sign-up sheet and** conduct Secretaries’ Workshops as described in ¶ 5.5 of the IGCD.
 - Motion passes; 2nd vote next month.
- Should SNL use private Facebook pages to ask for donations/financial support?
 - Facebook group is private, one has to be invited to be part of the group to see any activity.
 - Concerns about violating traditions? Breaking anonymity?
 - AA guidelines on the internet: talks about social networking sites: not breaking anonymity if on password protected, non-accessible network site that is showing info only to AA members.
 - **Motion Passes**

- Minority Opinion: anything done online is not really private. Difference between being not private and being public.

NEWLY ELECTED POSITIONS

Position	Name
Treasurer	Julie L.
Secretary	Bryan N.
Monday 8pm	Rebekah H.
Tuesday 8pm	Scott
Wednesday Midnight	TBA
Friday Noon	Sarah P.
Saturday 8pm	John R.
Monday 6pm	TBA
Sunday 7pm	Kevin
Saturday 6:30	Chris C.
Sunday 10am	Tracey H.
Sunday 3:30 pm	Julia

WHAT'S ON YOUR MIND?

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Respectfully Submitted,
Rebekah H. (Group Secretary) ■

Business Meeting Attendance

Steering Committee Position	Contact	X.....Present E.....Excused
Chairperson	Mike O.	X
Secretary	Rebekah H.	X
Treasurer Co-Treasurer	Julie L. Corina O.	X
Finance Coordinator	Ramon	X
General Service Rep. & Alternate	Dan T. Mani	X
Intergroup Rep. & Alternate	Dana Matthew James	X
PI/CPC Representative	John C.	E
H & I Representative	John B.	X

Steering Committee Position	Contact	X.....Present E.....Excused
Birthday Coordinator	Pilar	
Refreshments Coordinator	Don Z.	X
Events Coordinator	Breanna A.	
Facilities Coordinator	Tom B.	
Group Archivist	Chris M.	X
Recording Coordinator	Jon T.	
Speaker Coordinator	Mario	X
Literature Coordinator	Marti	
Announcement Coordinator	Sheila	
Female Sponsorship Coord. Male Sponsorship Coord.	Melinda Nick	X
Secretaries Workshop Coord.	Eric	
Noon Meeting Coordinator	Liz	X
6PM Meeting Coordinator	Ken S.	X
8PM Meeting Coordinator	Steve Y.	E
Midnight Meeting Coord.	AJ	X
Website Coordinator Assistant Website Coordinator	Jake Josh	E
Liason to the Landlord	Jimbo	

24 Positions.....Quorum (50% + 1) = 13

6.1.2 STEERING COMMITTEE QUORUM

Business Meetings require a quorum of the Steering Committee (50% + 1) present in order to conduct business. Lack of a quorum may cause the meeting to be terminated with respect to being an official function capable of making binding group decisions. This determination may or may not be made at the discretion of the Group Chairperson.