

**SATURDAY NITE LIVE GROUP  
STEERING COMMITTEE AND BUSINESS MEETING MINUTES  
May 11, 2013**

- Group Chairperson opened the meeting with a moment of silence and Serenity Prayer
- A member read the short form of the AA Traditions
- The Group Secretary called Steering Committee roll
- Read last month's minutes and they were passed by the group
- The 7<sup>th</sup> Tradition basket was passed

**STEERING COMMITTEE REPORTS**

**GROUP CHAIRPERSON:** (Kristopher U.)

- No report

**GROUP SECRETARY:** (Rebekah H.)

- No report

**TREASURER and CO-TREASURER:** (Julie L. and Corina O.)

- Good news – self-supporting for second month in a row
- Prudent reserve is still \$3500 short
- Thanks for putting announcement about danger of room closing – it brought in more money
- 5550.84 April income
- 5052.22 April Operating expenses – would have been more except for donations of coffee supplies
- 200.00 plumbing expense

**FINANCE COORDINATOR:** (Colleen and Ian)

- No report

**LIASON TO THE LANDLORD:** (Jimbo)

- Spoke with landlord
- Master plan to renovate this strip mall – at that time it is likely we will lose our space
- Landlord doesn't have an answer as to when this will happen exactly
- Our lease is up 4/30/14 – we've been here for 11 years. At that time the rent will be raised \$500/month.
- Landlord said he will make every effort to relocate when the time comes
- He asked why, since he sees a ton of people coming in and out of the room, why we are struggling financially?
- Recommend to form a committee ASAP to possible relocate or, should it become necessary, looking at restructuring our group. We've always had retail space (except for Blackford and Room 47 – in schools) because that is how we can handle our parking needs. We've been banned from City of Campbell.

**GENERAL SERVICE REPRESENTATIVE and ALTERNATE (GSR):** (Dan T. and Mani)

- Unity Day – discussion took up most of the meeting
- Looking for female diverters at Central Office
- Bridging the Gap needs help
- Last month we had a group inventory that got to question 9. Meeting again June 22 to complete the questions.

**INTERGROUP REPRESENTATIVE and ALTERNATE (IRG):** (Dana)

- Bridging the Gap needs help, 3<sup>rd</sup> Monday of the month, Leigh & Hamilton at 7pm
- Looking for new location for Unity day 8/18 due to fees from Milpitas City
- Also looking for speakers and presenters at Unity Day

- Northern CA Council of AA having conference in June

**PUBLIC INFORMATION/COOPERATION WITH THE PROFESSIONAL COMMUNITY**

**COORDINATOR (PI/CPC):** (John C)

- 5/21 several people speaking at Santa Clara University
- 7/29 – 8/4 Association of American Indian Physicians at Santa Clara Hyatt, looking for volunteers
- Workshop is 2<sup>nd</sup> Saturday at Central Office

**HOSPITALS AND INSTITUTIONS REPRESENTATIVE (H&I):** (John B.)

- If you're interested in H&I position, call JB or look on the side board. OR go to the H&I Steering Committee meeting the 4<sup>th</sup> Tuesday of every month at 6:30 at Hamilton & Leigh

**BIRTHDAY COORDINATOR:** (Crystal)

- Birthday meeting donation \$29.05 and business meeting donation was \$27.22 for a total of \$56.27.

**REFRESHMENTS COORDINATOR:** (Steve)

- Under budget by 10.00
- Tea and paper products that have been donated won't be donated anymore
- Going to concentrate on paper products first.
- \$300 JUST FOR COFFEE. Not for cups, stir sticks, etc.

**EVENTS and ALT-EVENTS COORDINATORS:** (Breanna A.)

- SNL Anniversary Picnic 5/18 is ready and all positions are covered. We can always use more volunteers. Show up on the day and help. Thanks for your participation.
- Picnic was announced at Intergroup, posted at CDRP, posted on COIN.

**FACILITY COORDINATOR:** (Tom B.)

- No report

**GROUP ARCHIVIST:** (Gary)

- New formats have been laminated and are ready to go.

**RECORDING COORDINATOR:** (Coree)

- \$45.00 profit from last month. All materials donated so we don't have expenses.
- Anything not recorded here at SNL are for loan and not for sale

**SPEAKER COORDINATOR:** (Tom H.)

- No report

**LITERATURE COORDINATOR:** (Maddie)

- No report

**ANNOUNCEMENT COORDINATOR:** (Sarah P.)

- Try to keep announcement requests short. Don't want announcements to be too long.

**SPONSORSHIP COORDINATORS:** (Ashley and Victor)

- Sponsorship box doing well. Coins put in there transferred to suggestion box.
- More requests for women sponsors than men

**SECRETARY WORKSHOP COORDINATOR:** (Eric)

- Spoke about proposals

**NOON MEETING COORDINATOR (8:30am, 10am, noon):** (Mario)

- “Bleeding deacons” telling him what to do

**6PM MEETING COORDINATOR (2pm, 3:30pm, 6pm, 6:30pm):** (Rob S.)

- No report

**EVENING MEETING COORDINATOR (7pm, 8pm, 8:30pm):** (David)

- No report

**MIDNIGHT MEETING COORDINATOR (and marathon meetings):** (AJ)

- No report

**WEBSITE COORDINATOR and ALTERNATE:** (Jake and ?)

- No report

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**OLD BUSINESS**

- No old business

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**5 MINUTE BREAK**

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**NEW BUSINESS**

**Proposal #1**

To change the group chair position to be elected at the same time as the group treasurer - to save the extra \$130 it costs to change the safe combo. This means the current chair will be in their position for an additional (6 months?? - not sure what month the group chair is elected) months - changing the group chair election month to January - if the group decides to change the group chair election month.

OR if the group doesn't decide to change the group chair election month, then

to change the group treasurer position to be elected at the same time as the group chair - to save the extra \$130 it costs to change the safe combo. This means the current group treasurer position will be shortened to June (this time) or elongated to a year from June (if the group decides to change the treasurer election month to June)

**Discussion**

- Clarification that the proposal will coincide the election of treasurer and group chair.
- Clarification that the elections are staggered so that only 2 steering committee positions are elected monthly.
  - Motion to change the election date of one of the positions passed
  - Minority Opinion
    - Concern about having a new treasurer and a new group chairperson at the same time.
  - Second vote:

- **Motion does not pass.**

## **Proposal #2**

To make the coffee (ONLY - not the paper products needed for the bathrooms) donation to be equal to what the group brings in for the coffee donations. i.e. if the group brings in \$125 for the month of April for coffee, then for May, the coffee purchase (\*coffee, tea, swiss miss, creamer, sugars, cups and stir sticks) \*will be limited to \$125. The paper products needed for the bathroom will be purchased from a separate 'budget'.

This means the refreshment coordinator needs to calculate what he spends each month for paper products \*only\* so the group can vote on what the monthly budget will be for the bathroom.

AND/OR

To start charging .25-.50 per cup of coffee to help the coffee service become self-supporting.

### Discussion:

- We cannot afford to keep spending what we spend on coffee, tea, swiss miss, creamer, sugars, cups and stir sticks, when we don't bring in enough money to pay for it\*. If the group wants to be disbanded because we are not self-supporting, due to members feeling we should be supplying coffee and paying for it out of the prudent reserve, then so be it.
- We have already budgeted money for coffee – coffee will never be self-supporting. We have cut other items that can be self-supporting
- The AA Group Pamphlet says “you need a coffee pot.” Coffee needs to be provided at the meetings.
- Perhaps if people were aware that coffee donation box paid for coffee they might put money in the coffee donation box.
- Suggestion to remove paper products from budget. Pointed out that this is a new proposal.
- Concern that people will give to the coffee box instead of the basket.
- Has there been research about waste? Yes, and secretaries have been told numerous times about waste. Can't control everybody.
- MOTION TABLED UNTIL NEXT MONTH

Vote to put a sign for \$0.25 SUGGESTED DONATION for coffee.

Minority Opinion – stick with the voted on budget for coffee. No votes changed – motion stands.

## **Proposal #3**

Add two items to the Secretary's Workshop as follows:  
Under “Closing the Room,” add red items

1. Make sure the room is neat and orderly
2. Empty all trash containers and straighten the chairs
3. Make sure the coffee pots are clean and ready for the next meeting
4. *Put books and chips away (if necessary)*
5. *Change format and readings for next meeting*
6. As you leave the area please pick up any trash out in the parking lot.

Motion carries – 2<sup>nd</sup> vote required next month.

**Proposal #5**

Change Secretary’s Workshop as follows:

Under “Attendance Verification Cards” change #2 from:

“Not signed until the end of the meeting” to

*“Signed after the chair person sits down and after the 7<sup>th</sup> tradition.”*

Please note this proposal still does not return Attendance Verification cards until the meeting ends.

Motion carries – 2<sup>nd</sup> vote required next month.

**Proposal #4**

Stop contributing the monthly donations to Intergroup, Central Office, H&I until the group has been self-supporting for 6 consecutive months.

Discussion:

- We used to only donate above expenses and prudent reserve. Then changed to \$100 no matter what to align with tradition 4.
- Problem with giving money to other groups when we are not self-supporting
- Central Office sends lots of newcomers to SNL.
- The suggestion of AA as a whole is to donate AFTER our expenses are met.

Motion defeated.

NEWLY ELECTED POSITIONS

<b>Position</b>	<b>Name</b>
Evening Meeting Coordinator	David T
6pm Meeting Coordinator	Mark L
Refreshment Coordinator	Steve Y
Male Sponsorship Coordinator	Mani
Monday Noon	Liz
Tuesday 6pm	Cameron
Saturday Noon	Julia
Saturday 2pm	Larry C
Wednesday 8pm	Emilie L
Thursday Midnight	Brian W.
Sunday Midnight	Gabriela
Sunday 2pm	Paul S.

WHAT'S ON YOUR MIND?

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Respectfully Submitted,  
Rebekah H. (Group Secretary) ▲

**Business Meeting Attendance**

<b>Steering Committee Position</b>	<b>Contact</b>	<b>X.....Present E.....Excused</b>
Chairperson	Kris U.	X
Secretary	Rebekah H.	X
Treasurer Co-Treasurer	Julie L. Corina O.	X
Finance Coordinator	Colleen	X
General Service Rep. & Alternate	Dan T Mani	X X
Intergroup Rep. & Alternate	Dana	X
PI/CPC Representative	John C	X
H & I Representative	John B	X
Birthday Coordinator	Crystal	E
Refreshments Coordinator	Steve	X
Events Coordinator	Breanna A.	E
Facilities Coordinator	Tom B.	
Group Archivist	Gary	X
Recording Coordinator	Coree	X
Speaker Coordinator	Tom H.	E
Literature Coordinator	Madeline	
Announcement Coordinator	Sarah P.	X

<b>Steering Committee Position</b>	<b>Contact</b>	<b>X.....Present E.....Excused</b>
Female Sponsorship Coord. Male Sponsorship Coord.	Ashley Victor	X
Secretaries Workshop Coord.	Eric	X
Noon Meeting Coordinator	Mario	X
6PM Meeting Coordinator	Rob S.	
8PM Meeting Coordinator	David T	X
Midnight Meeting Coord.	AJ	
Website Coordinator Assistant Website Coordinator	Jake	
Liason to the Landlord	Jimbo	X

24 Positions.....Quorum (50% + 1) = 13

#### 6.1.2 STEERING COMMITTEE QUORUM

Business Meetings require a quorum of the Steering Committee (50% + 1) present in order to conduct business. Lack of a quorum may cause the meeting to be terminated with respect to being an official function capable of making binding group decisions. This determination may or may not be made at the discretion of the Group Chairperson.