

SATURDAY NITE LIVE GROUP
STEERING COMMITTEE AND BUSINESS MEETING MINUTES
October 13, 2012

- Group Chairperson opened the meeting with a moment of silence and Serenity Prayer
- A member read the short form of the AA Traditions
- The Group Secretary called Steering Committee roll
- Group Secretary read last month's minutes, they were passed by the group & posted
- The 7th Tradition basket was passed

STEERING COMMITTEE REPORTS

GROUP CHAIRPERSON: (Kristopher U.)

- Talking about the quality of the meetings is one of our most important things to talk about. We do have a primary purpose and that is to carry the message of AA to alcoholics
- Providing guidance is a very important responsibility of Meeting Coordinators
- The group had discussion on things like shares going well over the suggested 10-15 minutes or deviating from formats
- It was stressed that it's ok to talk to people after meetings about things that can be changed and it's not to point out individual problems but to learn and improve as a whole
- Stress was put on approaching people with compassion and kindness
- Feedback may not be something we like at first but it makes us better

GROUP SECRETARY: (Sheila D.)

- Changes to IGCD made to reflect August/September votes

TREASURER and CO-TREASURER: (Betsy and Fran)

- Income \$
- Expenses \$5801.39
- Difference \$
- Paid \$900 for insurance
- September money was deposited in October due to timing of electronic banking changes
- We're trying not to have carry over from one month into the other months
- We're making our promise dates for all expenses, including the landlord
- Rent is due on the 5th of each month
- Discussion took place to make sure the treasurer communicates with our Liaison to the Landlord to make sure promise dates are being made with our new electronic banking

FINANCE COORDINATOR: (Colleen)

- Had a rocky few months trying to balance accounts
- Deposits haven't been made for a month and according to our IGCD, they're supposed to be done 4 times a month (usually weekly)
- The Finance Committee is trying to find out how we can support the Treasurer

- If you're on the Finance Committee you need to come so that we can set the budget
- There are 6 members of the committee (IGCD) and up to 4 appointed members who are nominated and voted on by the Finance Committee
- Whoever shows up to finance meetings with their budget will get the money, otherwise, your service commitments may not get Finance Committee support
- Concerns being addressed towards deposits and general banking are not personal in nature. They come from unfortunate experiences that this group has had to overcome in the past
- We as a group found that it was past complacency that put us in a position of losing money a few years ago. It's the job of the Finance Committee to share the responsibility to make sure that finances are being managed as outlined in the IGCD.
- We all have the responsibilities at meetings to ensure that we learn how to support our purpose, avoid problems we've experienced in the past, and learn and grow from each others support
- We as a SNL group are responsible to help each other out through communication and assisting one another
- It was noted that of all the service positions on the Steering Committee, the Treasurer position requires an enormous amount of time, at least 20 hours a week of which we recognize and are very grateful. It holds a tremendous amount of responsibility and we value those who serve or have served in that position. Considering the time and level of responsibilities, we need to make sure we support each other so that one member is not alone to handle such a big task. That takes asking for and offering support in any way we can.

GENERAL SERVICE REPRESENTATIVE and ALTERNATE (GSR): (John C. and Jennifer)

- Thanked members for help while caring for family members, thank you for your patience
- New delegates will be elected on November 3rd

INTERGROUP REPRESENTATIVE and ALTERNATE (IRG): (Sarah and KC)

- No Report

PUBLIC INFORMATION/COOPERATION WITH THE PROFESSIONAL/COMMUNITY COORDINATOR (PI/CPC): (Ramon)

- Ramon needs to resign due to other commitments
- When asked, we take PI/CPC into communities to help them understand AA
- Events coming up: (Spanish and Vietnamese speakers encouraged to participate)
 - Various Health fairs with AA literature tables available
 - Open Air Health Fair - Berryessa San Jose Flea Market (10/14)
 - Healthy Family 5K Fun Run - Almaden Lake Park (10/28)
 - Monroe Middle school presentations for each of 6 periods (10/15)
 - Evergreen Valley College Dept. of Rehabilitation--talk on recovery and trouble finding jobs
 - New CPC Chair and Vice Chair positions up for election in December

HOSPITALS AND INSTITUTIONS REPRESENTATIVE (H&I): (Linsey)

- No Report

BIRTHDAY COORDINATOR: (Crystal)

- 370 years of sobriety
- \$56.90 in birthday tokens which was a bit over our budget
- Question on how do we announce birthdays?
 - Announce order on board seemed to be best....some people show up early to place their name where they'd like to be called...also following the board lets God manage it
- Basket was passed to support chip purchases

REFRESHMENTS COORDINATOR: (Steven)

- Staying under budget
- Suggestion to put a lock box at the kiosk so that money doesn't get stolen
- Difficult to speculate budget because of donations
- We try to note donations through receipts, they've been about \$100 a month

EVENTS and ALT-EVENTS COORDINATORS: (Fran)

- Halloween Party October 20th after 8PM meeting
- Need help for our bigger New Year's Eve event....this is a great service opportunity
- We'll be asking for a lot of help for that event so start thinking about getting in service

FACILITY COORDINATOR: (Johnny)

- No Report

GROUP ARCHIVIST: (Shane)

- No Report

RECORDING COORDINATOR: (Chris W.)

- No Report

SPEAKER COORDINATOR: (Tom H.)

- No Report

LITERATURE COORDINATOR: (Madeline)

- Spent a lot of money
- Made 6 trips in one month to restock books
- Because of the large amount of money in books, not all books are stocked at once
- New shelving is in the back to support pamphlets and index card items
- We spent \$100 on books for study meetings
- Started with \$350 for budget and spent \$770 (\$420 difference)
- When watching inventories, \$450 should have been accounted for in sales but only \$160 was accounted for by secretaries on envelopes
- Do we want secretaries to track the books?....no vote but "no's" were heard
- Central Office offered to trade our Spanish books for English at no cost....the group supported
- Why do we have "Came to Believe" books and no book study.....may consider not purchasing

- We use “Living Sober” and “As Bill Sees It” for book studies and will keep those inventories up

ANNOUNCEMENT COORDINATOR: (Sarah)

- No Report

SPONSORSHIP COORDINATORS: (Ashley and Victor)

- Hooked people up with sponsors
- Read some IGCD responsibilities for Sponsorship Coordinators
- Suggestion of offering to find Service Sponsors for people....an idea for later discussion
- Thoughts of having a Sponsorship Event maybe with trees of Sponsors and Sponsees doing a seminar and then having a potluck or spaghetti feed type event for fellowshiping
- Thoughts of a 12 Step Workshop.....Bob K. and Pat G.....potluck afterwords
- Members liked all of these great ideas and suggested to get a plan on just which to focus on and how that would be planned out over the period of the Sponsorship commitment

SECRETARY WORKSHOP COORDINATOR: (Manny)

- Thanked Chuck for helping out while Manny was really sick
- Please call me if you have questions or suggestions

NOON MEETING COORDINATOR (8:30am, 10am, noon): (John B.)

- There’s been concern on the quality of jobs secretaries have been doing
- If you have concerns, call the Meeting Coordinators
- It’s ok to walk up to a secretary and give suggestions after a meeting
- Reviewed some items from the Secretary’s Workshop to point out some objective meeting items that Meeting Coordinators can address for solid meetings that follow our group conscious. Things like start at stop times, share times, and clean up
- On another note, he doesn’t feel the Coordinator has the right to judge what is considered a “quality” message
- If you have a problem with the message being carried we can only do so much
- Another member encourages longtimers to secretary meetings to set the example that they feel is missing
- Pay attention to who you’re electing at meetings and for which meeting formats
- A newcomer stated that input is appreciated, but to try one-on-one instead of in front of others or at the podium
- Longtimer noted a SNL tradition that isn’t written down but passed on through sharing. We share our experience, strength and hope. We have a responsibility to carry our legacy not through time but threw quality of your message. Many longtimers don’t come to SNL anymore because of drunk-a-logs.
- There’s a spirit of rotation so that when we learn our position, we’re supposed to step down and train others. We’re always in a mode of learning and sharing experiences.
- As a Coordinator, it’s dangerous for me to give input in those subjective areas
- Every circumstance is different and has to be handled on it’s own merit

- It was stressed to remember that Love and tolerance is our code

6PM MEETING COORDINATOR (2pm, 3:30pm, 6pm, 6:30pm): (Rob S.)

- No Report

EVENING MEETING COORDINATOR (7pm, 8pm, 8:30pm): (James)

- No Report

MIDNIGHT MEETING COORDINATOR (and marathon meetings): (Caitlin)

- Behavioral problems have escalated
- Concerns are with the STOP program because midnite is when those people tend to drop in
- We had a serious noise problem that was resolved
- It really bothers members that midnite meetings could be threatened so please give input and support to keep things going for our strong and enthusiastic midnite crowd

WEBSITE COORDINATOR and ALTERNATE: (Jake and ?)

- No Report

LIASON TO THE LANDLORD: (Jimbo)

- We had a incident where 5 people were camping in and around Zorbas. The issue was discussed with the landlord. The landlord found multiple pieces of supplies from our room so he knows they've been allowed in our room in spite of being on the STOP prgram. The landlord is willing to work with us but we need to do our part by asking people on the STOP program to go.
- First let them know that the landlord has said that they cannot be on the property and if they come back, the police will have to escort them away.
- Next, if you call the police, don't even engage with the individual. Just call PD and let them handle the situation.
- The STOP program is part of our agreements with the landlord.
- All 6 people on the STOP program are aware of their status and the landlord wishes
- Names of people on the STOP program will be posted in the room

OLD BUSINESS

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- No old business
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5 MINUTE BREAK

NEW BUSINESS

5:30 PM Limit--automatic tabling deadline (IGCD 6.2.1, #10)

Discussion:

- The group was asked if we wanted to announce that we will find Service Sponsors
- Members viewed this as adding a layer of confusion to the group
- It is thought that this is between sponsors and sponsees
- Members wanted to table the item while more time was given for the Sponsorship Coordinator to put something together

Discussion stopped because we reached our 5:30PM automatic tabling deadline

NEWLY ELECTED POSITIONS

Steering Committee Election procedures.....(IGCD 7.3)

Secretary Election procedures.....(IGCD 5.4)

<i>Position</i>	<i>Name & Phone #</i>
PI/CPC	Dylan
Group Archivist	Gary
Monday Midnite	(Apt.)
Tuesday Noon	Eric
Wednesday 6PM	Steven
Friday 8PM	Tim Z.
Friday Midnite	Joey
Saturday 10AM	Tim Z.
Sunday Noon	Kevin
Sunday 3:30PM (male)	Appoint

WHAT'S ON YOUR MIND?

- Eric thanked the group for electing him back into Tuesday noon, "I LOVE that meeting!"
- Another thanked the group for the secretary vote, "I appreciate everyone and all you do."
- A member respects longtimers but maybe our Higher Power's will is for us to have change. Maybe new people and new recovery is part of His plan.

- The chairs are ugly and make the room look unwelcoming. We should do everything we can so that people coming to SNL feel like they're in a tidy and welcoming place
- Any individual can bring any idea. If we have ideas, we will support you to get things done
- Chuck asked coordinators to meet with new secretaries because he had no key for the back closet to show the safe and back closet items

Respectfully Submitted,
Group Secretary ▲

Business Meeting Attendance

Steering Committee Position	Contact	X.....Present E.....Excused
Chairperson	Kristopher U.	X
Secretary	Sheila D.	X
Treasurer Co-Treasurer	Betsy Fran	X X
Finance Coordinator	Colleen	X
General Service Rep. & Alternate	John C. Jennifer	X X
Intergroup Rep. & Alternate	Sarah KC	X
PI/CPC Representative	Ramon A.	X
H & I Representative	Lindsey	
Birthday Coordinator	Crystal	X
Refreshments Coordinator	Steve	X
Events Coordinator & Alternate	Fran Lenore	X
Facilities Coordinator	Johnny	
Group Archivist	Shane	X
Recording Coordinator	Chris W.	
Speaker Coordinator	Tom	X

Steering Committee Position	Contact	X.....Present E.....Excused
Literature Coordinator	Madelilne	X
Announcement Coordinator	Sarah	X
Female Sponsorship Coord. Male Sponsorship Coord.	Ashley Victor	E X
Secretaries Workshop Coord.	Manny	X
Noon Meeting Coordinator	John B.	X
6PM Meeting Coordinator	Rob S.	X
Evening (8PM) Meeting Coordinator	James N.	X
Midnight Meeting Coord.	Caitlin	X
Website Coordinator Assistant Website Coordinator	Jake ?	

(24 Positions total)

Quorum (50% + 1) = 13

6.1.2 STEERING COMMITTEE QUORUM

Business Meetings require a quorum of the Steering Committee (50% + 1) present in order to conduct business. Lack of a quorum may cause the meeting to be terminated with respect to being an official function capable of making binding group decisions. This determination may or may not be made at the discretion of the Group Chairperson.

6.2.1 BUSINESS MEETING AGENDA

1. Meeting begins at 3:30 PM.
2. Open the meeting with a moment of silence followed by the serenity prayer.
3. One individual reads the Traditions, short form.
4. Group Secretary calls the roll of the Steering Committee and reads the Minutes.
5. The Seventh Traditions basket is passed.
6. Steering Committee business and reports.
7. Old Business.
8. A block of time, defined by the Group Chairperson, for General Service and/or for any Intergroup issues from a group conscience session (*Scheduled only when needed*).
9. Five minute break.
10. New Business (5:30 PM limit-automatic tabling deadline).
11. Hold voice, hand, or count-off (not written ballot) vote, using the same amended Third Legacy Procedure as described in ¶ 7.3, for the election of Steering Committee positions.
12. Hold meeting secretary elections.
13. Open sharing session: What’s on Your Mind?!?
14. Meeting ends with the Lord’s Prayer.