

SATURDAY NITE LIVE GROUP
STEERING COMMITTEE AND BUSINESS MEETING MINUTES
March 10, 2012

- Group Chairperson opened the meeting with a moment of silence and Serenity Prayer
- A member read the short form of the AA Traditions
- The Group Secretary called Steering Committee roll
- Group Secretary read last month's minutes, they were passed by the group & posted
- The 7th Tradition basket was passed

STEERING COMMITTEE REPORTS

GROUP CHAIRPERSON: (John H.)

- A good amount of action around the room has taken place to improve on our facilities
- We're working on signage for the front door area with group cans and cant's posted
- We are experiencing financial pains so please pay attention to finance reports today

GROUP SECRETARY: (Sheila D.)

- No Report

TREASURER and CO-TREASURER: (Betsy and ???)

- Income of \$4,149.97
- Expenses of \$5,293.19
- We were short \$1,143.22 this month
- Because of not being able to make our expenses, we may need to take money from other accounts under our "Activities" budget
- According to our IGCD, a prudent reserve for 2 months of operating expenses is kept on hand and is to be restored as quickly as possible if used to meet unanticipated group expenses.

FINANCE COORDINATOR: (Colleen.....stand-in, Jennifer)

- There was a drastic reduction in basket contributions by \$1000+ from Jan to Feb
- We had a negative \$1700 difference when balancing our accounts for February
- Our Finance Committee's question is whether this is a trend or just a blip experienced this month. As a result, we're pausing on major adjustments in our finances until we can better determine the trend
- We needed to take money from non-operating expense items listed under our Activities Accounts in order to fund the prudent reserve.
- This was to meet our group conscious established by the SNL group. The IGCD reads.....
 - *IGCD 8.3: "The group's first priority, after meeting expenses, is to establish a prudent reserve. For this group, a prudent reserve is two months operating expenses. The reserve can be used for unanticipated group expenses but should be restored as quickly as possible. The Steering Committee and Business Meeting must approve expenditure of any of the prudent reserve funds."*

- One example of an area where we need to restore accounting measures month-to-month is for our Insurance due in September. Ideally, we should have \$400 set aside now (March) in our accounting in order to have this future expense covered when due in September. Currently, we have \$65 set aside. Obviously this is an important item for operating expenses. Again, our IGCD (8.3) states that it is our first priority to meet our operating expenses and next to establish our 2 month prudent reserve.
- As a first priority, we need to make sure we make commitments to our month-to-month operating expenses as well as projected expenses due in the future.
- Currently, we're barely making our operating expenses and getting close to not fulfilling on our group conscious for how we manage or prioritize our accounting.
- We are proposing that we will be in a position where we'll need to use "Activities" money even to zero balances if that's what it takes to adhere to our group conscious. This will allow us to be fully funded for insurance in September and for our 2 month prudent reserve. It could mean no money available from the SNL budget for items such as our Anniversary Picnic, Thank You Picnic, New Year's Eve, and other miscellaneous activities.
- Discussion
 - Since our lease goes to 2014 why are we so aggressive with a 2 month prudent reserve?
 - Answer...that's how it's stated in the IGCD, therefore a group conscious opinion was taken which includes minority opinions and it was voted on and approved by the group
 - As always it's ok for Secretaries to use discretion in passing the baskets twice or after the chairperson or from front to back
 - Secretaries and Meeting Secretaries need to be responsible for monitoring baskets and activities. Members have witnessed theft from the baskets.
 - We need to meet our operating expense needs, even if it means reducing coffee to donations only like we once did in the past or even decreasing our prudent reserve
 - Remember, if someone wants to change our IGCD in regards to our prudent reserve you need to make a proposal and it will require a motion, a group conscious discussion including minority opinion, and two consecutive 2/3 votes if a change is to take place. That is always an option.
 - Following our current group conscious, we're allowed to use "Activities" money when unable to meet our operating expense priority.

GENERAL SERVICE REPRESENTATIVE and ALTERNATE (GSR): (John C. and Jennifer)

- Our GSR Rep is at a Conference right now giving our group conscious to the area

INTERGROUP REPRESENTATIVE and ALTERNATE (IRG): (Sarah....stand-in, Sheila)

- *Intergroup meeting location has **changed** to Trinity Presbyterian at 3151 Union Ave*
- The Chili Cook-Off had 500 wrist bands sold (attendance) and donated \$2600 to Central Office
- The Activities Committee needs a new Coordinator, Gloria is prepared to transfer information and support to the next member rotating into this position
- COIN (Central Office Intergroup Newsletter) is always in need of your letters for monthly topics; even letters off topic can be filed for future use so keep 'em coming. E-mail to odaatcoin@yahoo.com

- May Topic: Controlling Your Temper (Altered Attitude) due April 18th
- June Topic: Being an Example in AA (Pass it On) due May 23rd
- July Topic: Biting the Bullet (Acceptance) due June 20th
- Also always taking information on meetings you'd like featured in the COIN
- San Ramon is having an Annual Spring Conference March 16, 17, and 18 (posted)
- Central Office was initially uncomfortable with request to increase contributions but has been impressed with the response. More so with the kindness, concern, and compassion expressed
- Central Office has saved \$16,000 in net revenue due to some changes (salary, phone provider, health benefits, etc)
- Activities such as the Chili Cook-Off have not only increased revenue but what they've notably done *best* is support our unity through fellowship. That's Tradition 1 (Our common welfare should come first--personal recovery depends upon AA unity). This Tradition is very important. It's the *opinion* of Central Office that we need to remember that these events are best serving Tradition 1 and should not be primarily used for Tradition 7. This is an opinion.
- Outreach Committee is encouraging groups to have an active Intergroup Rep to support groups
- Unity Day will grow this year with more activities between speakers.
- 2 Traditions Workshops coming up.....
 - March 25th, 1-5:30PM at Los Gatos Masonic Hall. Tickets are \$5 and all goes to Central O
 - June 16th, 12noon to 2PM in Gilroy

PUBLIC INFORMATION/COOPERATION WITH THE PROFESSIONAL

COMMUNITY COORDINATOR (PI/CPC): (Jonathan)

- Jon thanked the group for the opportunity to serve as PI/CPC
- In the month of February PI/CPC presented to the entire 9th and 10th grades at Fremont HS as well as a Health class at Santa Clara University
- If you want to get involved with future presentations 3 are scheduled: March 15th at a Elementary school parent's meeting, May 9th at Fremont HS, and May 22nd at Santa Clara Un.
- Can use service help with PACT (Parolee Action Community Team) where we attend a meeting along with other community service providers to share what we offer to help get parolees acclimated again (housing, substance abuse, job training and searches, etc)

HOSPITALS AND INSTITUTIONS REPRESENTATIVE (H&I): (Ramon)

- Because of Governor Jerry Brown's call for the release of a lot of folks in prison, there's a lot of H & I opportunities for planting the AA seed
- L-O-T-S of service available for men and women, see board and/or go to H & I meeting
- Soledad is having its required orientation on April 14th

BIRTHDAY COORDINATOR: (Mara)

- We are now budgeting the chips
- We need more than one board for Birthdays
- We might try putting up a column on the board asking if members will attend Birthday night
- The basket was passed

REFRESHMENTS COORDINATOR: (Tim D.)

- We're grateful for continued paper contributions amounting to \$72
- Coffee and supplies are starting to be a real concern
- It's estimated that at least 3 containers of coffee went missing
- Unsure if coffee is being stolen or just wasted, but this month we needed to get donations of \$60 just to ensure that we had the supplies to make it through the month
- A Request....to all Meeting Secretaries and Meeting Coordinators....
 - Evaluate your use of coffee. If you're throwing out more than a few cups, adjust how much you make the next week
 - Ask the person cleaning out the pot to let you know how much coffee was poured out

EVENTS and ALT-EVENTS COORDINATORS: (Lynn and ???)

- Valentine's Day dance brought in \$292 minus \$213 for expenses = \$79 profit
- St. Patrick's Day will be fully funded with donations from members
- The April 14th Tile-Pizza Party will be fully funded with donations from members

FACILITY COORDINATOR: (Ken S.)

- Project for new cabinets in back starts Monday, March 12th
- Member is looking for paint and machine to lease for parking lot stripping

GROUP ARCHIVIST: (Shane)

- I still need to go through our inventory and organize archive items in the room

RECORDING COORDINATOR: (Wilimina)

- No Report

SPEAKER COORDINATOR: (Mario)

- No Report

LITERATURE COORDINATOR: (Eric)

- Was humbled to learn about pamphlets
- Asked Meeting Coordinators to share what pamphlets would relate to group participants
- A member asked for pamphlets on bi-polar

ANNOUNCEMENT COORDINATOR: (Rebekah)

- No Report

SPONSORSHIP COORDINATORS: (Breanna and Jason)

- We're having #2 of our 4-part Sponsorship Workshop on March 18th
- We're working out of Chapter 7 of the Big Book
- Remaining Dates: March 18, May 20, and July 15
5-6PM

SECRETARY WORKSHOP COORDINATOR: (Chuck)

- We had a great month for Workshops with 16 sign ups and 13 show ups plus another workshop arranged mid-week for one more member
- It's really good to see new folks in service around here at SNL

NOON MEETING COORDINATOR (8:30am, 10am, noon): (John B.)

- No Report

6PM MEETING COORDINATOR (2pm, 3:30pm, 6pm, 6:30pm): (Geno)

- No Report

EVENING MEETING COORDINATOR (7pm, 8pm, 8:30pm): (Marti)

- No Report

MIDNIGHT MEETING COORDINATOR (and marathon meetings): (Kristopher)

- Meetings were humming along as the Coordinator attended meetings regularly
- Since then, meetings have slipped again to people hanging out, not following the format, etc
- The IGCD says the Meeting Coordinators are supposed to hit 3 meetings a week and all meetings at least once per month plus the first meeting of new secretaries. That's a lot of meetings but it seems necessary to attend to more than that per week to keep meetings going smoothly according to our group conscious.
- It's noticed that if Coordinators don't talk to the secretaries about our topic discussion format, it doesn't go well. Coordinators have keep on Secretaries to stick to our group conscious.
- Let us know if you see a need for us to step in

WEBSITE COORDINATOR and ALTERNATE: (Jake and John H.)

- No Report

LIASON TO THE LANDLORD: (Jimbo)

- Smoking areas may need to increase distances from the building
- Please keep asking people to not linger in the front of the room before and after meetings

OLD BUSINESS

.....No Old Business to Report.....

5 MINUTE BREAK

NEW BUSINESS

5:30 PM Limit--automatic tabling deadline (IGCD 6.2.1, #10)

Proposal: Change the Wednesday midnite to a Step Study meeting where readings can come

from either the Big Book and/or the 12 x 12.

Discussion:

- The new format was read to the group

Motion made to accept proposal as read

Second motion made

Discussion....none

Vote taken, passed with 2/3

The new format will be laminated by the Group Archivist for implementation at the next Wednesday midnite meeting

Proposal: Have a group of people go through all of the meeting formats to fine tune any needed adjustments to language, particularly on topic discussion meetings. The group can also make sure everything is following the group conscious as printed in the IGCD or requested in the Group Inventory.

Discussion:

- What sets SNL apart from other meetings is talking on topic in order to focus on the solution
- Shares on how we got here are intended to be a short way of identifying as an alcoholic and then the bulk of our messages are focused on the solution of Alcoholic Anonymous
- Meeting attendance grows where secretaries keep the message and format on task
- The use of a consistently followed format was one of the main reasons why people would come to SNL
- Contact Kristopher U. if you have interest in being a part of this group and start an action plan

NEWLY ELECTED POSITIONS

<i>Position</i>	<i>Name</i>
H & I	Repost in April
PI/CPC	Ramon
Sunday 8:30AM	Chris H.
Tuesday Midnite	Joey
Wednesday Noon	Pete W.
Thursday 6PM	Stephen
Thursday 8PM	Rebekah

<i>Position</i>	<i>Name</i>
Friday 6PM	Chris G.
Saturday Midnite	Jason H.

WHAT'S ON YOUR MIND?

- We've been seeing people taking pictures and recording speakers in the room. Our room needs to remain a safe place, one that adheres to our traditions.
- Recordings and pictures is definitely a violation of AA traditions and is not allowed inside our meeting rooms.
- Thanks for welcoming me to SNL & I look forward to coming to more meetings
- A longtime member is a big opponent of the STOP Program. According to our 12 Concepts, we are not supposed to be calling cops on people. In the past, this group made a decision based on the 12 Concepts to not call the cops and have a member arrested when a large sum of money was stolen from our group. If we support calling the cops with current members showing up drunk and being disruptive at meetings then that should mean someone needs to go to jail for stealing money from this group. That's all I have to say.
- SNL is a great group and I love being in a spirit of service. I LOVE SNL.
- If you attend meetings outside of SNL, please stand and announce our upcoming sponsorship workshop on March 18th so that more members of AA hear about this opportunity. Men and women are welcome. Two Chairpersons will attend: one male, one female.
- A member moved back to the bay area and is looking forward to being back in SNL
- A member was thanked for paper contributions to the Events Coordinator

Respectfully Submitted,
Sheila D. ▲

Business Meeting Attendance

Steering Committee Position	Contact	X.....Present E.....Excused
Chairperson	John H.	X
Secretary	Sheila D.	X
Treasurer Co-Treasurer	Betsy ?	X
Finance Coordinator	Colleen	

Steering Committee Position	Contact	X.....Present E.....Excused
General Service Rep. & Alternate	John C. Jennifer	E X
Intergroup Rep. & Alternate	Sarah KC	
PI/CPC Representative	Jon L.	X
H & I Representative	Ramon A.	X
Birthday Coordinator	Mara	X
Refreshments Coordinator	Tim D.	X
Events Coordinator	Lynn	X
Facilities Coordinator	Ken	X
Group Archivist	Shane	X
Recording Coordinator	Wilimina	E
Speaker Coordinator	Mario	X
Literature Coordinator	Eric	X
Announcement Coordinator	Rebekah	X
Female Sponsorship Coord. Male Sponsorship Coord.	Breanna Jason	E X
Secretaries Workshop Coord.	Chuck H.	X
Noon Meeting Coordinator	John B.	X
6PM Meeting Coordinator	Geno M.	Excused
8PM Meeting Coordinator	Marti	
Midnight Meeting Coord.	Kristopher	X
Website Coordinator Assistant Website Coordinator	Jake John H.	X

(24 Positions total)

Quorum (50% + 1) = 13

6.1.2 STEERING COMMITTEE QUORUM

Business Meetings require a quorum of the Steering Committee (50% + 1) present in order to conduct business. Lack of a quorum may cause the meeting to be terminated with respect to being an official function capable of making binding group decisions. This determination may or may not be made at the discretion of the Group Chairperson.

6.2.1 BUSINESS MEETING AGENDA

1. Meeting begins at 3:30 PM.
2. Open the meeting with a moment of silence followed by the serenity prayer.
3. One individual reads the Traditions, short form.
4. Group Secretary calls the roll of the Steering Committee and reads the Minutes.
5. The Seventh Traditions basket is passed.
6. Steering Committee business and reports.
7. Old Business.
8. A block of time, defined by the Group Chairperson, for General Service and/or for any Intergroup issues from a group conscience session (*Scheduled only when needed*).
9. Five minute break.
10. New Business (5:30 PM limit-automatic tabling deadline).
11. Hold voice, hand, or count-off (not written ballot) vote, using the same amended Third Legacy Procedure as described in ¶ 7.3, for the election of Steering Committee positions.
12. Hold meeting secretary elections.
13. Open sharing session: What's on Your Mind?!?
14. Meeting ends with the Lord's Prayer.